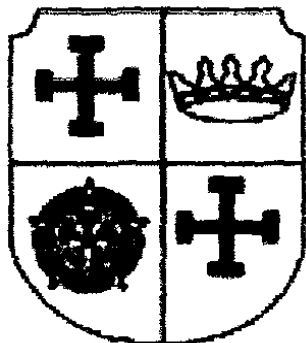


WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lisa Burton
Clerk to the Council
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clerk@whittlelewoodsparishcouncil.org.uk

4th January 2022

Notice of Meeting

Dear Councillor, you are hereby summoned to attend a meeting of Whittle-le-Woods Parish Council which will be held at St Chads School, Town Lane, on Monday 10th January 2022, at 7.30pm.

Yours sincerely, Lisa Burton, Clerk to the Council

Agenda

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

Apologies

- 1) Minutes of the last meeting
- 2) Changes to declarations of interests
- 3) Defibrillator checks
- 4) Planning matters (already reviewed)
- 5) Matters Arising
- 6) Clerk's update
- 7) Accounts
- 8) Any other business
- 9) Confidential items

Visitors or Comments / Issues.

Please contact the Clerk on clerk@whittlelewoodsparishcouncil.org.uk, or 01772 304841 / 07970 881820 for information on observing the meetings or making a comment or raising an issue

Whittle-le-Woods Parish Council Meeting Monday 13th December 2021

Apologies:

1. Minutes
2. Changes in Declarations of Interest
3. Defibrillator checks
4. Planning Matters

New

10 Tuson Lane Whittle-Le-Woods Chorley PR6 7FZ

First floor front extension over existing garage Open for comment icon

Ref. No: 21/01443/FULHH | Received: Wed 15 Dec 2021 | Validated: Wed 15 Dec 2021 | Status:
Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

11 Royton Drive Whittle-Le-Woods Chorley PR6 7HJ

First floor side extension, single storey rear extension Open for comment icon

Ref. No: 21/01438/FULHH | Received: Tue 14 Dec 2021 | Validated: Tue 14 Dec 2021 | Status:
Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Granted

5 Blossom Grove Whittle-Le-Woods Chorley PR6 7HB

Application for works to protected trees - Chorley BC TPO 7 (Whittle-le-Woods) 1996: T1 Lime - crown reduction away from property by 2 metres; T2 Oak - crown reduction away from property by 2 metres; and T3 Oak - crown reduction away from property by 2 metres

Ref. No: 21/01292/TPO | Received: Mon 01 Nov 2021 | Validated: Thu 04 Nov 2021 | Status:
Granted

2 Netherfield Court Whittle-Le-Woods Chorley PR6 7XR

Erection of detached double garage

Ref. No: 21/01275/FULHH | Received: Wed 27 Oct 2021 | Validated: Thu 28 Oct 2021 | Status:
Granted

3 Southall Grove Buckshaw Village Chorley PR7 7FQ

Application for a certificate of lawfulness for a proposed single storey rear extension

Ref. No: 21/01232/CLPUD | Received: Fri 15 Oct 2021 | Validated: Fri 15 Oct 2021 | Status:
Granted

179 Preston Road Whittle-Le-Woods Chorley PR6 7PR

Application for works to a protected tree - Chorley BC TPO 5 (Whittle-le-Woods) 2012: T1 Monkey Puzzle - Crown raise to 4 metres above ground level

Ref. No: 21/01215/TPO | Received: Tue 12 Oct 2021 | Validated: Wed 13 Oct 2021 | Status: Granted

12 Lea Road Whittle-Le-Woods Chorley PR6 7PF

Single storey rear extension (following demolition of existing conservatory)

Ref. No: 21/01196/FULHH | Received: Wed 06 Oct 2021 | Validated: Wed 06 Oct 2021 | Status: Granted

1 Smith Street Whittle-Le-Woods Chorley PR6 7NE

Part two storey side, part single storey rear extension

Ref. No: 21/01057/FULHH | Received: Tue 31 Aug 2021 | Validated: Tue 31 Aug 2021 | Status: Granted

Land Adjacent 6 Catley Close Whittle-Le-Woods

Change of use of land to facilitate the provision of an extended driveway to be used in conjunction with no. 6 Catley Close

Ref. No: 21/01031/FUL | Received: Tue 24 Aug 2021 | Validated: Thu 23 Sep 2021 | Status: Granted

Cheeky Monkeys Factory Lane Whittle-Le-Woods Chorley PR6 7YA

Application to discharge conditions nos. 5 (facing materials), 10 (landscaping), 13 (method statement for eradication of invasive species), 15 (design stage dwelling emission rate), 17 (surface water drainage details), 18 (land contamination report), and 19 (archaeology investigation report) attached to planning permission 20/00483/FUL (Erection of 6no. detached houses with associated infrastructure following demolition of existing buildings)

Ref. No: 21/00773/DIS | Received: Thu 17 Jun 2021 | Validated: Thu 17 Jun 2021 | Status: Granted

Other

1-3 Hill Top Cottages Shaw Brow Whittle-Le-Woods Chorley PR6 7HQ

Application for listed building consent for proposed new vehicular access point and external landscaping and remodelling

Ref. No: 21/01323/LBC | Received: Tue 09 Nov 2021 | Validated: Tue 09 Nov 2021 | Status: Withdrawn

15 Lea Road Whittle-Le-Woods Chorley PR6 7PF

Application for a certificate of lawfulness for a proposed single storey rear extension (following demolition of existing conservatory)

Ref. No: 21/01226/CLPUD | Received: Thu 14 Oct 2021 | Validated: Thu 14 Oct 2021 | Status: Refused

5. Matters Arising

Queens Jubilee – working party to be arranged

Budget / Precept for 2022/2023.

The Council Tax base has yet to be provided.

6. Clerks Update

Clerk has requested for all planting to be completed in Red White & Blue

The following outstanding issues have been followed up with LCC or CBC:

Canal Basin Licence

CCTV Installation in Whittle-Le-Woods

Bus Stop locations & benches along Chorley Old Road

7. Accounts

Outgoings for approval this meeting

bacs	JV	Payee	Detail	Total
dd	21/22-088	Easy Websites	Monthly payment	-£27.60
bacs	21/22-089	Employee 1	January Salary	-£712.64
bacs	21/22-090	Employee 2	January Salary	-£432.54
dd	21/22-091	LLC Pension	Pension payment January	-£358.98
bacs	21/22-080	Chorley Silver Band	Christmas 21	-£150.00
bacs	21/22-081	Paul Kay	Christmas 21	-£100.00
bacs	21/22-082	Gazebo's	Christmas 21	-£96.52
CARD	21/22-086	Defib World	2 x LIFEPAK CR Plus AED - Replacement Charge-Pak including 1 set of Pads	-£339.99
bacs	21/22-087	PWLB	PWLB Loan Repayment	-£2,591.98
bacs	21/22-092	HMRC	PAYE Q3	-£1,064.92

Payments to be authorised via email to Clerk by 2 Bank Account Signatories

8. Any Other Business

Venue for next meeting

9. Confidential Items

Clerks Contract update – proposal from Staffing Committee / Signing Contract

Payments & Receipts

Whittle-le-Woods Parish Council																								
Accounts for 2021 / 22																								
Date	Minute ref	Receipt / Payment	Ref	R	JV	Payee	Detail	Payment Admin	Receipt Admin	Payment Staffing	Payment War Mem	Payment Loan	Payment Maint	Payment Grants	Payment Project / Misc	Payment Flooding	Payment Christmas	Receipt Interest	Payment VAT	Receipt VAT	Receipt CIL	Payment CIL	Total	
01/12/2021	*21/01/0	Payment	dd		21/22-088	Easy Websites	Monthly payment	-£23.00															-£ 27.60	
28/12/2021	*21/01/0	Payment	bac		21/22-089	Employee 1	January Salary			-£712.64													-£ 712.64	
28/12/2021	*21/01/0	Payment	bac		21/22-090	Employee 2	January Salary			-£432.54													-£ 432.54	
17/12/2021	*21/01/0	Payment	dd		21/22-091	LLC Pension	Pension payment January			-£358.98													-£ 358.98	
13/12/2021	*21/01/0	Payment	bac		21/22-080	Chorley Silver Band	Christmas 21										-£ 150.00						-£ 150.00	
13/12/2021	*21/01/0	Payment	bac		21/22-081	Paul Kay	Christmas 21										-£ 100.00						-£ 100.00	
13/12/2021	*21/01/0	Payment	bac		21/22-082	Gazebo's	Christmas 21										-£ 96.52						-£ 96.52	
01/01/2022	*21/01/0	Payment	CARD		21/22-086	Defib World	2 x LIFEPAK CR Plus AED - Replacement Charge-Pak including 1 set of Pads	-£ 283.99												-£ 56.00				-£ 339.99
27/01/2022	*21/01/0	Payment	bac		21/22-087	PWLB	PWLB Loan Repayment					-£ 2,591.98											-£ 2,591.98	
27/01/2022	*21/01/0	Payment	bac		21/22-092	HMRC	PAYE Q3			-£ 1,064.92													-£ 1,064.92	
Jan Totals								-£306.99	£0.00	-£2,569.08	£0.00	-£2,591.98	£0.00	£0.00	£0.00	£0.00	-£346.52	£0.00	-£60.60	£0.00	£0.00	£0.00	£0.00	-£5,875.17

Budget Tracking

2021 / 22 Summary of Monthly Bank Accounts, and Monthly Budget Monitoring															
Categories	21/22 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Totals	Spend against Budget
Admin Payment	£7,510.00	-£137.70	-£103.00	-£272.36	-£423.00	-£23.00	-£311.05	-£2,866.22	-£105.94	-£1,498.64				-£5,740.91	£1,769.09
Admin Receipt	£0.00	£54,280.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£500.00	£0.00				£54,780.00	£54,780.00
Staffing Payment	£26,843.66	-£2,115.68	-£1,442.78	-£8,198.30	-£2,448.39	-£1,442.78	-£1,442.78	-£2,454.41	-£1,459.57	-£1,460.16				-£22,464.85	£4,378.81
War Mem Payment	£2,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00				£0.00	£5,040.00
Loan Payment	£5,040.00	£0.00	£0.00	£0.00	-£2,519.98	£0.00	£0.00	£0.00	£0.00	£0.00				-£2,519.98	£9,840.02
Maint Payment	£12,360.00	£0.00	£0.00	-£888.00	£0.00	-£50.00	-£1,502.00	-£378.00	-£50.00	-£3,305.00				-£6,173.00	£6,187.00
Grants Payment	£2,387.49	-£465.50	-£399.00	-£706.48	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00				-£1,570.98	£816.51
Project/Misc. Payment	£19,600.00	-£340.00	-£59.26	-£2,077.99	£0.00	£0.00	-£5,448.00	£0.00	£0.00	£0.00				-£7,925.25	£11,674.75
Flooding Payment	£2,500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00				£0.00	£2,500.00
Christmas Payment	£3,500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£1,068.86				-£1,068.86	£2,431.14
Interest Receipt		£1.22	£1.38	£1.83	£2.09	£1.92	£1.75	£1.62	£0.00	£0.00				£11.81	£11.81
VAT Payment	£0.00	-£4.60	-£17.48	-£420.37	-£84.60	-£4.60	-£1,139.39	-£313.32	-£11.19	-£91.15				-£2,086.70	-£2,086.70
VAT Receipt	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00				£0.00	£0.00
Total Receipt	£0.00	£54,281.22	£1.38	£1.83	£2.09	£1.92	£1.75	£1.62	£500.00	£0.00	£0.00	£0.00	£0.00	£54,791.81	£54,791.81
Total Payments	£81,741.15	-£3,063.48	-£2,021.52	-£12,863.42	-£5,475.97	-£1,520.38	-£9,843.22	-£6,877.55	-£1,626.70	-£7,423.81	£0.00	£0.00	£0.00	-£48,481.67	£37,619.48
CIL Payment				-£299.92				-£865.60						-£1,165.52	-£1,165.52
CIL Receipt (Bal C/O)	£82,610.77	£54,385.37	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£54,385.36	£0.00	£0.00	£0.00	£108,770.73	£81,445.25
Categories	21/22 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Totals	against Budget
Summary of bank accounts				Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
41346412 - Balance at end of previous month				£594.38	£530.90	£509.38	£897.82	£421.85	£901.47	£515.03	£854.31	£1,187.49			
41346420 - Balance at end of previous month				£132,975.23	£238,641.82	£236,643.20	£224,645.03	£219,647.12	£217,650.88	£205,650.88	£199,652.63	£252,041.73			
Total bank account balance				£133,569.61	£239,172.72	£237,152.58	£225,542.85	£220,068.97	£218,552.35	£206,165.91	£200,506.94	£253,229.22	£0.00	£0.00	£0.00
Precept / CIL Amount to deposit account				£108,665.37	£0.00	£0.00	£0.00	£0.00							
CIL Payments				£0.00	£0.00	£0.00	£0.00	£0.00							
Payments this month				-£3,063.48	-£2,021.52	-£12,863.42	-£5,475.97	-£1,520.38	-£9,843.22	-£7,743.15	-£1,626.70	-£7,423.81			
Receipts this month				£1.22	£1.38	£1.83	£2.09	£1.84	£1.75	£1.62	£54,385.36				
Unpresented Payments				£0.00	£0.00	£1,251.86	£0.00	£0.00		£2,082.56					
Unpresented Receipts				£0.00	£0.00	£0.00	£0.00	£1.92							
Balance at month end				£239,172.72	£237,152.58	£225,542.85	£220,068.97	£218,552.35	£208,710.88	£200,506.94	£253,265.60	£245,805.41	£0.00	£0.00	£0.00